

Communicating with BrinksLawFirm

At BrinksLawFirm, we communicate in many ways with our clients. We believe it is very important to take the best care that we can to not reveal your information unless you allow us to do so.

Red Alert: Be Very Care if you Communicate on Office Equipment (Phones and Computers): If we are addressing a private legal matter for you, we ask you to carefully consider the use of computers as well as the use of the phone at your office (versus your home or cellphone) before telling us to communicate with you at your office. We cannot assure you of an expectation of privacy when you use office equipment that belongs to your employer, either onsite or offsite. This is even true if you use your personal Email account on office equipment.

FAX Machines: Please let us know if you are concerned that you may receive a FAX in a machine where someone else might see it. For example, if we are discussing an employee medial or discipline matter, you would not want another employee to read the FAX. You may want to call us to say "I am standing by the machine" if you want to receive a document by FAX.

Email: If someone else reads or intercepts your e-mail, then it is potentially not confidential attorney/client privileged information. Think spouse, child, office assistant. Give us a private "my eyes only" email.

Text Messages: We only use these for scheduling matters, not substantive communications. Please do not use text messages for anything important.

Contact Information

Office Phone Number: 616.656.090

Sharon Brinks' E-mail: BrinksLawFirm@BrinksLawFirm.com

Sharon Brinks' Cellphone: 616.881.9860 (Sharon answers her phone 24/7 as needed for clients, but does like to have some private time, so please be considerate.)

Sharon Brinks' Paralegal: Connie Erickson Legal.Assistant@prodigy.net